

**KENTUCKY BOARD OF LICENSURE OF INTERPRETERS FOR THE DEAF AND HARD OF HEARING MEETING MINUTES**  
**March 5, 2020**

A meeting of the Kentucky Board of Licensure of Interpreters for the Deaf and Hard of Hearing was held at the Public Protection Cabinet located at 500 Mero St., Frankfort, KY 40601 on March 5, 2020.

**MEMBERS PRESENT**

Kenya McPheeters [CPI] (**Chair**)  
(By Video) Nina Coyer [CDI] (**Vice Chair**)  
Kelli Sanchez [CPI] (**Secretary/Treasurer**)  
Donna Lawlor [CAL]  
Connie Meck [CPI]  
(By Video) Rachel Morgan [CPI]

**DEPARTMENT OF PROFESSIONAL LICENSING**

Michael Newman, Commissioner  
Chessica Nation, Admin. Section Supervisor  
Tiler Hahn, Board Administrator  
Kevin Winstead, General Counsel

**LEGAL**

Bryan Morrow, Board Counsel

**MEMBERS NOT PRESENT**

N/A

**GUESTS**

Tashina Crowe (KCDHH)

---

**CALL TO ORDER**

Kenya McPheeters called the meeting to order at 10:11 a.m.

**MINUTES**

A motion was made by Donna Lawlor to approve the minutes of the December 5, 2019 meeting. Motion, seconded by Kelli Sanchez, carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for the months ending, December 31, 2019, January 31, and February 29, 2020 was presented to the Board for review. No further action as required.

**DPL UPDATE**

Commissioner Michael Newman introduced himself to the Board as the new commissioner and Mr. Winstead as the Dept. of Professional Licensing general counsel. Commissioner Newman let the Board know the commitment he is making to stay through all the new/old business during the meeting.

**APPLICATIONS COMMITTEE**

Motion was made by Donna Lawlor to approve all the application committees' review of all applications, reinstatements, and extensions applications as reviewed. Motion, seconded by Nina Coyer, carried.

**Paper Applications:**

Alejandra Alvarez-Gavieres (Full Lic.)  
Danielle Cox (Full Lic.)  
Michael Cox (Full Lic.)  
Christina Haldeman (Full Lic.)

Safina Heneisen (Full Lic.)  
Ariana Lee-Fisher (Full Lic.)  
Shelly Scott (Full Lic.)

**NEW BUSINESS**

Commissioner Newman discussed with the Board about the vacancies the Board currently has and that he is actively working on compiling all the vacancies for all Boards to see about getting them filled.

The Board wanted to know the exact length left on each member's term. The Board Administrator to update them once that information is gathered and inform them by email.

The Board discussed the different options from transcribing companies from out of state that were received. A motion made by Connie Meck to table this discussion to see if the Board gets any responses back from the other companies contacted. Motion seconded by Donna Lawlor, carried.

The Board discussed having the complaints section of the website to have video of the information being signed. Commissioner Newman stated he would look into this.

#### **COMPLAINT COMMITTEE**

**2019KBI00005-** Tabled

**2019KBI00006-** Tabled. To be resent due to incorrect address.

**2019KBI00007-** Motion made by the Complaints Committee to dismiss. Motion seconded by Connie Meck, carried.

#### **TRAVEL**

Motion was made by Donna Lawlor to approve travel for March 5, 2020. Motion, seconded Kenya McPheeters, carried.

#### **ADJOURN**

Motion was made by Donna Lawlor to adjourn the meeting at 11:05 a.m. Motion, seconded by Kenya McPheeters, carried.



---

Kenya McPheeters, Chair

**NEXT REGULAR BOARD MEETING: June 4, 2020**