

**KENTUCKY BOARD OF LICENSURE OF INTERPRETERS FOR THE DEAF AND HARD OF HEARING MEETING MINUTES**  
**September 5, 2019**

A meeting of the Kentucky Board of Licensure of Interpreters for the Deaf and Hard of Hearing was held at the Department of Professional Licensing (DPL) located at 911 Leawood Drive, Frankfort, KY 40601 on September 5, 2019.

MEMBERS PRESENT

Rachel Morgan [CPI] (**Chair**)  
Nina Coyer [CDI] (**Vice Chair**)  
Kelli Sanchez [CPI] (**Secretary/Treasurer**)  
Donna Lawlor [CAL]  
Kenya McPheeters [CPI]

DEPARTMENT OF PROFESSIONAL LICENSING

Tiler Hahn, Board Administrator  
Chessica Nation, Administrative Section Supervisor  
Isaac VanHoose, Commissioner

OTHERS

Carson Kerr, Legal Counsel

MEMBERS NOT PRESENT

Tammy Parks  
Connie Meck

GUESTS

Derek Fraser (JCTC)  
Venetia Lacy (JCTC)  
Rachel Rodgers (KCDHH)

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**CALL TO ORDER**

Rachel Morgan called the meeting to order at 10:13a.m.

**MINUTES**

A motion was made by Kenya McPheeters to approve the minutes of the June 6, 2019 meeting. Motion, seconded by Donna Lawlor, carried.

**LEGAL COUNSEL**

Carson Kerr stated if the Board wants to change any statutes, then they would need to contact Senator John Schickel or Rep. Adam Koenig. The Board would need to present it at the Interim Committee that meets monthly, before the start of session. Joseph Fawns at PPC can help coordinate.

**MONTHLY FINANCIAL REPORT**

The financial statement for the months ending, June 30, July 31, and August 31, 2019 was presented to the Board for review. No further action as required.

**APPLICATIONS COMMITTEE**

Motion was made by Kenya McPheeters to approve all applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee. Motion, seconded by Kelli Sanchez, carried.

*Paper Applications:*

Keith Leveson- Interp. Lic. (Approved)

Savanna Nellis- Temp. Interp. Lic (Approved)

Two applications left outstanding since June 2019

Motion made by Donna Lawlor to open for discussion Michael Lake's extension request. Motion, seconded by Kenya McPheeters, carried. Ms. Lacy (guest) stated she wants the Board to consider his

extension due to reconstruction with the RID exam and to give an extension to allow him to take the exam again.

Motion was made by Kelli Sanchez to approve a 1-year extension for Michael Lake, per his request, on the condition that he check into the BEI test and to test for the newly developed RID test. Motion, seconded by Donna Lawlor, carried.

### **DPL UPDATE**

Isaac VanHoose, Commissioner, updated the Board on the moving process to start in October through November. In addition, DPL is almost fully staffed and has only one opening left that will be filled soon in the coming months.

### **NEW BUSINESS**

Rewording of the renewal paper work is tabled until after regulation update. Carson Kerr stated the update of the regulations could clean up this issue.

Reciprocity is done on case-by-case basis. The Board agrees Malissa Brooks does not qualify for a full license/reciprocity by state qualifications. Therefore, the letter sent to her stating to apply for temporary licensure remains accurate.

### **The Board held elections as follows:**

- Motion was made by Nina Coyer to nominate Kenya McPheeters as Board Chair. Motion, seconded by Rachel Morgan, carried.
- Motion was made by Donna Lawlor to nominate Nina Coyer as Board Vice Chair. Motion, seconded by Rachel Morgan, carried.
- Motion was made by Nina Coyer to nominate Kelli Sanchez as Board Secretary/Treasurer. Motion, seconded by Kenya McPheeters, carried.

Nina Coyer stated she is only going to serve another year and then resign from the Board. She is worried about who will replace her as the Certified Deaf Interpreter (CDI). The Board discussed the possibility of having someone from another state serve. Guest Derek Fraser asked if there was any way to encourage people to be nationally certified. The Board stated there are incentives from certain places for being nationally certified, such as free conferences or discounted/free test. The Board tabled the discussion.

*\*Motion made by Rachel Morgan to Recess for lunch at 11:35am. Motion, seconded by Nina Coyer, carried.\*  
Rachel Morgan called to order at 12:12pm.*

### **COMPLAINT COMMITTEE**

Motion was made by the Complaint Committee to approve all five complaints recommendations. Motion, seconded by Donna Lawlor, carried.

### **OPEN DISCUSSION**

Tony Cotto spoke a few minutes on the basics of regulations to the Board.

The Board wants to develop changes to statues that can be presented to legislation.

A current board member has an ethical predicament and challenge. They want to give the board member the chance to address it to the Board.

Motion was made by Donna Lawlor to have a special meeting on September 12, 2019 from 10:00am to 2:00pm to discuss/develop the statute changes wanted by the Board and to allow the board member the chance to speak/discuss with the Board about the predicament. Motion, seconded by Kelli Sanchez, carried.

**TRAVEL AND PER DIEM**

Motion was made by Nina Coyer to approve travel for September 5, 2019. Motion, seconded by Donna Lawlor, carried.

**ADJOURN**

Motion was made by Donna Lawlor to adjourn the meeting at 1:32 p.m. Motion, seconded by Kenya McPheeters, carried.



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Rachel Morgan, Chair

**NEXT BOARD MEETING: SEPTEMBER 12, 2019**

**NEXT REGULAR BOARD MEETING: DECEMBER 5, 2019**