

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing August 4, 2010

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on August 4, 2010 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Artie Grassman, Board Chair
Timothy E. Owens, Vice Chair
Daniel R. Roush
Dr. Joyce Wilder
Joy Kiser

Occupations and Professions

Karen Lockett, Board Administrator
Frances Short, Executive Director
David Garr, Deputy Executive Director

Members Absent

Hunter H. Bryant, Secretary

Others

Michael West, Board Attorney
Tammy Cantrell - Interpreter
Vicki Brashear - Interpreter

Call to Order

Ms. Grassman, Chair called the meeting to order at 10:10 a.m.

Approval of Minutes

Mr. Owens made a motion to approve the May 13, 2010 minutes with amendments. Mr. Roush seconded the motion. Motion carried.

Financial Statement

The Board reviewed and discussed the May, June and FY 2010 yearend financial report. Mr. Owens made a motion to accept the financial statement as presented. Mr. Roush seconded the motion. Motion carried.

Executive Director's Report

Ms. Short informed the Board that the Executive branch employees are to be furloughed during this fiscal year in order to achieve the savings required by the budget passed by the General Assembly. Ms. Short stated that there will be a total of six (6) furlough days which apply to all employees, merit and non-merit. Three (3) of these furlough days will be established "common" days of furlough. Ms. Short stated that these common furlough days will increase operational savings and are adjacent to state holidays.

Ms. Short informed the board that 1.5%, \$500.00 will be transferred due to the budget reduction transfers for this fiscal year June 2011.

Board Chair Report

Ms. Grassman, informed the board that there was a vacancy. Ms. Grassman asked the board for any new board member recommendations. No action taken

Ms. Grassman, Board Chair presented the receipt for mailing the Emergency Regulation to give those with a Temporary CDI license up to 10 years to pass the written test. Ms. Wilder made a motion to reimburse Ms. Grassman for the overnight postage to return the signed emergency regulation to the board attorney. Mr. Owens seconded the motion. Motion carried.

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Ms. Grassman, Board Chair discussed concerns from interpreters with the board regarding applying the \$50.00 Temporary renewal fee to the Full licensure fees when a person obtained their full license during the 60 day grace period. The board voted unanimously not to transfer the \$50.00 Temporary renewal fee to the Full licensure fee.

Ms. Grassman asked the Board to review the calendar for the 2011 board meetings. Ms. Wilder made a motion to accept the February 9, 2011 and May 18, 2011 board meeting dates. Ms. Kiser seconded the motion. Motion carried.

Ms. Grassman asked the Board to review KRS 309.301 Licensing for Interpreter required (Exceptions) . The Board reviewed and discussed sec (2) Provisions of KRS 309.300 to 309.319 shall not apply to (a) Nonresident interpreters working in the Commonwealth less than twenty (20) days per year. No actions were taken.

Ms. Grassman discussed having a Question & Answer section on the <http://kbi.ky.gov> website. Mr. Roush stated that he would like to work on the Q&A when the updated Law & Regulation booklet is approved and complete. Mr. Owens stated that he would like to have a Interpreter video on the website. No actions were taken.

On behalf of the Board Ms. Grassman expressed her appreciation to the Policy Committee which includes: Ms. Linda Bozeman, Ms. Laura Herman, Mr. Tom King, Ms. Judy Gooch, Ms. Sharon White, Ms. Robyn Hart, Mr. Derek Drury, Ms. Nina Coyer, Ms. Carolyn Kisler, Ms. Michelle Niehaus, Ms. Virginia Moore and Ms. Charlee Matthis.

Policy Committee

Ms. Grassman received an e-mail from Ms. Linda Bozeman informing Ms. Grassman and the Policy Committee that since the Kentucky Board of Interpreters for the Deaf and Hard of Hearing did not have any additional changes or areas for the committee to review there will be no meeting on May 27, 2010 for the Policy Committee. Ms. Bozeman stated that the Policy Committee has completed their work. Ms. Bozeman stated that they are still available, however should anything come up.

Licensure Status Report

No Report due to the Renewal period - Tabled to the next meeting

Complaints/Board Counsel Report

The Board discussed complaint #1001. Mr. Owens made a motion to file an injunction in the Circuit Court on complaint #1001. Ms. Kiser seconded the motion. The Board voted unanimously, none opposed.

Mr. West, Board Attorney, informed the Board that he will send the State Agency in complaint #1001 a Cease and Desist letter. Mr. Owens made a motion for Mr. West, Board Attorney to send the State Agency in complaint #1001 a Cease and Desist letter. Ms. Wilder seconded the motion. Motion carried.

Mr. West, Board Attorney, informed the Board that on May 14, 2010, he mailed a letter to the respondent in 09-01 stating that she had fulfilled the requirements of her agreed order as requested by the Board.

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Mr. West, Board Attorney, informed the Board that Governor Beshear signed the Emergency regulation amendment of 201 KAR 39:050.

Mr. West, Board Attorney, presented a Customer Survey for Legal Services from the Office of the Attorney General. Mr. West encouraged the Board to fill out the survey, however it is optional.

Old Business

The Board reviewed and discussed the Policy Committee Temporary License Mentee Tracking form. No actions were taken.

The Board discussed the cutoff date for renewals. No actions were taken.

The Board discussed Signature of School/ Agency Supervisor for Temporary Licensee

New Business

The Board discussed having Ethic questions on the Application form. No actions were taken.

Mr. Owens reviewed applications and renewals and had many suggestions for the application and renewal process such as:

- For the workshops listed, the applicant must identify which workshop has the ethics portion and that it is at least three (3) hours.
- On the demographic information or on the application should have if the applicant had taken or passed the written examination as well if they have taken the performance examination.

The Board reviewed and discussed the Plan of Supervision for Temporary Licensee form for any deletions or additions to the form.

The Board received an Inactive request from Ms. Kathy Wright. The Board recommended the Reinstatement process or renew license every year.

The Board discussed charging a fee for the board to review the Continuing education units. No actions were taken.

The Board reviewed and discussed Ms. Valerie Spence's reinstatement request. Mr. Owens made a motion to approve, pending certain stipulations. Ms. Wilder seconded the motion. Motion carried.

The Board asked to review all forms at the September 17, 2010 board meeting.

The Board discussed on having two (2) applications one for Temporary Licensure and one for Full Licensure.

The Board reviewed Ms. Yvonne MacKay application. Ms. Grassman recused herself as the board reviewed Ms. Yvonne MacKay application.

Election of Officers

Ms. Grassman called for election of new officers on the board. Ms. Wilder nominated Ms. Grassman for Board Chair. Ms. Grassman accepted. The board voted unanimously, none opposed. Ms. Kiser nominated Mr. Daniel Roush for Vice Chairman. Mr. Roush accepted.

The Board voted for Ms. Hunter Bryant to concur as Secretary and that Ms. Joyce Wilder will substitute in Ms. Bryant's absences. The board voted unanimously, none opposed.

Application Licensure

Ms. Kiser made a motion for the approval of **Full Licensure** application as specified below.

- Della Aultman - Approved
- Peggy Bentley - Approved
- Denise Boyce - Approved
- Zac Childers - Approved
- Angela N. Gahager - Approved
- Andrea M. Hopkins - Approved
- Jamie R. Lemak - Approved
- Kenya C. McPheeter - Approved
- Annette J. Myers - Approved
- Christian M. Orzali - Approved
- Katie Dale Paris - Approved
- Angelique Pinkston - Approved
- Erin Amie Rigsby - Approved
- Robin Lynn Simpson - Approved
- Krystle M. Trimble - Approved
- Jessica Jean Wedekind - Approved

Ms. Wilder seconded the motion. Motion carried.

Mr. Roush made a motion for the approval of **Audit** application as specified below.

- Linda Berry - Approved
- Dawn R. Calbert - Approved
- Karen R. Cross - Approved
- Gretchen Gibson - Approved
- Michelle Ginter - Approved
- Tia R. Henson - Approved
- Jere D. Hunter - Approved
- Heather M. Isreal - Approved
- James L. Kolb - Approved
- Nicole Kuhn - Approved
- Norma D. Lewis - Approved
- Cynthia Long - Approved
- Molly Miller - Approved

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- Kelly M. Peace - Approved
- Karen Petronio - Approved
- Katherine Russell - Approved
- Molly Smith - Approved
- Paul Stead - Approved
- Eugene Waldrige - Approved

Dr. Wilder seconded the motion. Motion carried.

Ms. Wilder made a motion to approve **Reinstatement** applications as specified below.

- Jessica King - Approved
- Valerie Spence - Approved pending
- Ruann Wood - Approved
- Candace Williams - Approved

Mr. Roush seconded the motion. Motion carried

Mr. Roush made a motion to approved **Temporary Licensure** applications as specified below.

- Jennifer Booker - Approved
- Melissa Ann Briery - Approved
- Rebecca Jane Bush - Approved
- Kimberly Curtis - Approved
- Lauren Damron - Approved
- Christine Devlin - Approved
- Shaneka Garrick - Approved
- Katie Huber - Approved
- Yvonne MacKay - Approved
- Joshua McKenzie - Approved
- Andree Mondor - Approved
- Ginger H. Moser - Approved
- Tashina R. Rice - Approved
- Nicole Scott - Approved
- Stephanie Slone - Approved
- James Sowders - Deferred
- Amy Vandivier - Deferred
- Max Williamson - Approved

Ms. Wilder made a motion to approve **Continuing Education** as specified below.

- Feds Creek Elementary - Assessment Coordinator - Denied

Mr. Roush seconded the motion. Motion carried.

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Approval of Travel/Per Diem

Ms. Wilder made a motion to approve travel and per diem for this Board meeting. Mr. Roush seconded the motion. Motion carried.

Adjournment

Ms. Wilder made a motion to adjourn the meeting at 3:30. Mr. Roush seconded the motion. Motion carried.

Next Board Meeting Date

September 17, 2010 @ 10:00 a.m. – Cancelled

Approved:

Artie Grassman
Minutes Prepared by Karen Lockett, Board Administrator
August 4, 2010