

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing
Regular Scheduled Board Meeting
November 20, 2013

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on November 20, 2013 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Timothy E. Owens Board Chair
October 10, 2013- Certified Deaf Interpreter
Daniel R. Roush, Vice Chair
October 1, 2013- Certified Interpreter
Joy Kiser
October 31, 2013- Consumer
Rita Zirnheld, Secretary
October 1, 2014- Certified Interpreter
Amber Annette Fox-Young
October 1.2016 – Sign Language Interpreter

Absent

Marcie Jeffers
October 1, 2014- Certified Interpreter
Nina Coyer
October 1, 2015 – Certified Interpreter

Occupations and Professions

Karen Lockett, Board Administrator

Board Counsel

Interpreters

Molly Howard
Tammy Cantrell

Visitors

Lisa Tromm
Linda Kolb Bozeman

Call to Order

Mr. Owens, Chair called the meeting to order at 10:10 a.m.

Minutes

2013-11-20-a Mr. Roush made a motion to approve the September 18, 2013 minutes. Ms. Zirnheld seconded the motion. Motion carried.

Financial Report

2013-11-20-b Ms. Zirnheld made a motion to accept the financial report. Ms. Fox-Young seconded the motion. Motion carried.

Summary of Report= Cash Balance as of

September 2013 – \$22,813.33
October 2013 - \$14,763.96

O&P Update Report

- a) The Board was informed that the new mileage reimbursement rate beginning Oct. 1-Dec 31, 2013 is 46 cents a mile. No actions taken.
- b) **Gordon Slone, Executive Director**
I was appointed as Executive Director for O&P as of October 16, 2013 with the goal of bringing long-term continuity and a high level of service to the Office of Occupations and Professions. I have been an attorney for the Commonwealth for over 20 years and the last five of those years have been with the Public Protection Cabinet, where I have had the good fortune of working with Secretary Vance and his Cabinet staff. It will be my pleasure to work with you.
- c) **Database / On-line License Renewal Project**
O&P has on-line and internal software applications for performing renewals, payment processing, and reporting for licensing and certifications for 23 participating boards. The software applications are written in an outdated design, have had issues regarding the exposure of personally identifying information, and have limitations on functionality. O&P has an agreement with the Commonwealth Office of Technology (COT) to provide a modernized, flexible and secure tool for a faster and more streamlined process for its on-line and internal software applications.
- d) **Budget**
The biennial budget for the Office of O&P has been submitted and the Boards' budgets have also been submitted to the Office of State Budget Director, with copies to the Legislative Research Commission. While O&P does not expect the level of increases to the Boards' budgets that were necessary during the last budget cycle, the budgets are subject to modification by the Office of State Budget Director. The budgets will be shared with the individual Boards once they are finalized. Should you have questions regarding the budget process, please contact Susan Ellis, 564-3296, ext. 231.

Board Chair Report

- e) The board received an e-mail from Ms. Tiffany Barnes. Ms. Barnes asks the board that if someone is applying for full licensure, can they use the passage of the NIC written and the EIPA performance 3.5 or higher? Or does it have to be both the EIPA written and performance? Ms. Barnes states that she was not clear what subsection b means by prior to July 1, 2013, Ms. Barnes asks if that means KY no longer accepts EIPA if taken after July 1st.

2013-11-20-c Mr. Roush made a motion to table the e-mail discussion from Ms. Barnes until the next meeting when the board's attorney, Michael West can attend. Ms. Zirnheld seconded the motion. Motion carried.

Board Counsel – Michael West

No report

Old Business

No report

New Business

- a) Ms. Lisa Tromm and Ms. Linda Bozeman attended the KBI meeting to discuss Ms. Tromm's temporary reinstatement. Ms. Tromm and Ms. Bozeman stated that they feel that she has met the requirements to reinstate her temporary license.

2013-11-20-d Mr. Roush made a motion to table the discussion until the following meeting with the board's attorney Michael West can attend. Ms. Zirnheld seconded the motion. Motion carried.

- b) The board received an e-mail from Mr. Jason Hurdich, EEO/ADA with concerns regarding UK Healthcare possibly contracting with another agency. No actions were taken.
- c) The board received an e-mail from Mr. Dave Calvert informing the board that the BOYS TOWN national research hospital and Rauch Interpreting Services has been selected as an EIPA Testing Site. Mr. Calvert stated that this will be for the Performance portion of the EIPA, not the written part. One cannot just walk-in and take the test, Mr. Dave Calvert will need to be notified so that a testing slot would be available. No actions were taken.

- d) Mr. Owens requested to speak to Mr. Gordon Slone the new Executive Director of Occupations & Professions. Mr. Owens requested to be notified when he has been replaced on the Kentucky Board of Interpreters for the Deaf and Hard of Hearing.

2013-11-20-e Ms. Zirnheld made a motion to approve Continuing Education credit for **Provide, Inc and KY Domestic Violence Assn** as specified. Ms. Fox-Young seconded the motion. Motion carried

2013-11-20-f Ms. Zirnheld made a motion to approve Temporary application for **Jessica R. Hillen** as specified. Ms. Fox-Young seconded the motion. Motion carried

2013-11-20-g Ms. Zirnheld made a motion to approve Temporary reinstatement for Mary E. Fehrenbach as specified. Ms. Fox-Young seconded the motion. Motion carried.

2013-11-20-h Ms. Zirnheld made a motion to Deny Temporary reinstatement for **Lisa Tromm** as specified. Ms. Fox-Young seconded the motion. Motion carried. Ms. Tromm temporary reinstatement will be furthered discussed at the upcoming meeting when the boards attorney, Michael West can attend.

2013-11-20-i Ms. Zirnheld made a motion to approve Full Licensure for Ms. Leah M. Stratton as specified. Ms. Fox-Young seconded the motion. Motion carried.

2013-11-20-j Ms. Zirnheld made a motion to approve Full Licensure reinstatement for **Patricia L. Musser** as specified. Ms. Fox-Young seconded the motion. Motion carried.

Approval of Travel

2013-11-20-k Ms. Zirnheld made a motion to approve Travel for eligible board members. Mr. Roush seconded the motion. Motion carried.

Adjournment – 11:37 a.m.

Next Board Meeting Date

January 27, 2014 @ 10:00 a.m.

Approved:

Timothy E. Owens, Board Chair

**Minutes Prepared by Karen Lockett, Board Administrator
November 25, 2013,**