

**KENTUCKY BOARD OF INTERPRETERS FOR THE DEAF AND HARD OF  
HEARING MEETING MINUTE  
August 6, 2024**

A meeting of the Kentucky Board of Licensure of Interpreters for the Deaf and Hard of Hearing was held virtually through Teams and/or in-person at 500 Mero Street. Frankfort, KY on August 6, 2024.

MEMBERS PRESENT

Marva Johnson [*CPI*] **Chair**  
Hunter Bryant [*CPI*]  
Rebecca Kreutzer [Citizen at Large]  
Edie Ryan [*CPI*] **Secretary-Treasurer**

MEMBERS NOT PRESENT

DEPARTMENT OF PROFESSIONAL LICENSING

Aleena Russell, Board Administrator  
April Alsabrook, Admin. Section Supervisor  
Kristen Lawson, Commissioner

LEGAL

Sara Janes, Board Counsel

GUESTS (2 working interpreters present at each meeting)

Sara Logsdon, Tiler Deaton, Amy tinnell, Rachel Rodgers, Hannah Vish, Katie Pfannmmoeller, Abe O’Coffey, Amber Fox-Young, Sherri McGannon

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**CALL TO ORDER**

Marva Johnson called the meeting to order at 1:06 p.m.

**MINUTES**

A motion was made by Rebecca Kreutzer to approve the May 7, 2024, Board meeting minutes. Motion, seconded by Hunter Bryant, carried.

**FINANCIALS**

The Board reviewed the financial reports from May 2024, June 2024, End of Fiscal Year 2024 and July FY25. No further action required.

**DPL UPDATE**

Commissioner Lawson spoke about the vacancies on the Board and stated she is unsure why Board appointments have been so slow this year. She is meeting with the necessary people to work on getting the open spots filled and informed the Board members they can send any applications they are aware of to her directly so she can work with her contact to get things moving.

## **LEGAL COUNSEL**

Board Counsel stated that the regulations were filed in June and the public meeting is scheduled for August 27, 2024, at 11:00 a.m. EST. Written comments will be accepted until 11:59 p.m. EST on August 31, 2024. Comments can be sent through the online portal or via email.

## **NEW BUSINESS**

The Board discussed the ethics CEU requirement. The Board requires the word “ethics” to be in the CEU title or if “ethics” is not present in the title, the program’s course description needs to be submitted along with the CEU.

A motion made by Marva Johnson to add the amended language regarding ethics to the regulations. Motion, seconded by Hunter Bryant, carried.

The Board members discussed and decided on the 2025 Board meeting dates. The Board will meet the first Tuesday of the months of February, May, August, and November at 1:00 p.m. EST.

The Board discussed having the Applications Committee meet in person once a month to discuss pending applications or applications they can’t reach a decision on. Applications will still be sent to the Committee members periodically throughout the month as well for review.

A motion made by Marva Johnson for the Applications Committee to meet the second Wednesday of each month at 3:30 p.m. EST for one hour starting September 11, 2024. Motion, seconded by Hunter Bryant, carried.

The Complaints Committee was down a member and the Board discussed appointing a new member. The Board Chair appointed Edie Ryan to be apart of the Complaints Committee.

The Board position of Secretary-Treasurer was unfilled. A motion was made by Marva Johnson to nominate Edie Ryan to be Board Secretary-Treasurer. Motion, seconded by Rebecca Kreutzer, carried.

The Board members were informed by the Chair that annual Board position elections are held annually and will take place at the November meeting.

A motion was made by Marva Johnson to enter into closed session at 1:57 pm, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion, seconded by Edie Ryan, carried.

A motion was made by Edie Ryan to return to open session at 4:16 pm. Motion, seconded by Marva Johnson, carried. No final action was taken in closed session.

A motion was made by Rebecca Kreutzer to approve to move forward with the RFP for investigative services. Motion, seconded by Hunter Bryant.

A motion made by Marva Johnson to approve the approved extension requests and deny the denied extension requests. Motion, seconded by Hunter Bryant, carried. All denied extension requests licenses will expire August 31, 2024.

The Board was informed of the Special Meeting being held on September 5, 2024, at 12:00-3:00 p.m. EST following the open comment period.

### **OLD BUSINESS**

No old business to discuss.

### **APPLICATIONS COMMITTEE**

The Board reviewed licenses issued since the last meeting. No further action required. A motion made by Marva Johnson to approve the ratifications of applications, renewals, audits, and any other applications reviewed and issued following the last meeting and prior to this meeting. Motion, seconded by Hunter Bryant, carried.

### **ADJOURN**

A motion made by Marva Johnson to adjourn the meeting at 4:27 p.m. Motion, seconded by Hunter Bryant, carried.



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Marva Johnson, Chair

**NEXT BOARD MEETING: November 12, 2024 (Regular Meeting)**