

KENTUCKY BOARD OF INTERPRETERS FOR THE DEAF AND HARD OF HEARING

Meeting Minutes December 6, 2018

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on December 6, 2018 at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Rachel Morgan, Chair
Nina Coyer, Vice Chair – by video
Donna Lawlor
Tammy Parks
Kenya McPheeters
Kelli Sanchez
Connie Meck

Board Counsel

Carson Kerr Board Attorney

Department of Professional Licensing

Jolene Shearer, Board Administrator
Isaac VanHoose, Commissioner
Robin Vick, Administrator Supervisor

CALL TO ORDER

Rachel Morgan, Chair, called the meeting to order at 10:30 a.m.

MINUTES

Ms. Sanchez made a motion to approve the September 6, 2018 meeting minutes with changes. Ms. McPheeters seconded the motion and it was carried.

FINANCIAL REPORT

The September, October and November financial reports were reviewed by the Board.

BOARD CHAIR REPORT

BOARD ATTORNEY REPORT

APPLICATIONS

Motion was made by Ms. McPheeters to approve reinstatement for S. Gibson. Ms. Sanchez seconded the motion and it was carried.

OLD BUSINESS

Motion was made by Ms. Lawlor to approve creating a Steering Committee to report to the board and regulated policy committee the details, and set agenda of Steering Committee. The steering committee will be Carson Kerr, Kenya McPheeters, Kelli Sanchez and Nina Coyer. Ms. Sanchez seconded the motion and it was carried.

Motion was made Ms. McPheeters for the Steering Committee to discuss the regulation amendments, 20-day non-resident statute and in-state licenses using 20-day rule. Ms. Coyer seconded the motion and it was carried.

Motion was made by Ms. Sanchez to place the VRI license Requirement on the steering committee's agenda for further discussion. Ms. McPheeters seconded the motion and it was carried.

Motion was made by Ms. McPheeters to approve the creation of the Mentor List on the Board's website and the email that will be sent to let licensees that qualify know to contact the board to be placed on the list. Ms. Sanchez seconded the motion and it was carried.

NEW BUSINESS

Motion was made by Ms. Sanchez to approve the 2019 meeting dates. Ms. Parks seconded the motion and it was carried.

March 7, 2019

June 6, 2019

September 5, 2019

December 5, 2019

Motion was made by Ms. McPheeters to send a cease and desist letter to licensee whose payment was returned and has not been resubmitted with appropriate remittal. Ms. Sanchez seconded the motion and it was carried.

COMPLAINTS

- 2018KBI00001 – dismissed at September 6, 2018 meeting
- 2018KBI00002 – dismissed
- 2018KBI00003 – dismissed
- 2018KBI00004 – dismissed with caution

Motion was made by Ms. Meck to accept the recommendation of the Complaints Committee. Ms. Coyer seconded the motion and it was carried.

APPROVAL OF TRAVEL

Ms. Sanchez motioned to approve travel for eligible board members. Ms. Coyer seconded the motion. The motion carried.

NEXT MEETING

March 7, 2019 at 10:00 AM.

ADJOURN

There being no further business, Ms. Lawlor motioned to adjourn the meeting, which was seconded by Ms. Meck. The motion carried and the meeting adjourned at 12:43 PM.



Rachel Morgan, Board Chair
Minutes Prepared by Jolene Shearer, Board Administrator