

**KENTUCKY BOARD OF LICENSURE OF INTERPRETERS FOR THE DEAF AND HARD OF HEARING MEETING MINUTES  
SPECIAL MEETING  
September 12, 2019**

A special meeting of the Kentucky Board of Licensure of Interpreters for the Deaf and Hard of Hearing was held at the Department of Professional Licensing (DPL) located at 911 Leawood Drive, Frankfort, KY 40601 on September 12, 2019.

MEMBERS PRESENT

Kenya McPheeters [CPI] (**Chair**)  
Nina Coyer [CDI] (**Vice Chair**)  
Kelli Sanchez [CPI] (**Secretary/Treasurer**)  
Donna Lawlor [CAL]  
Rachel Morgan [CPI]  
Connie Meck [CPI]  
Tammy Parks [CPI]

DEPARTMENT OF PROFESSIONAL LICENSING

Tiler Hahn, Board Administrator

OTHERS

Carson Kerr, Legal Counsel

MEMBERS NOT PRESENT

N/A

GUESTS

Rachel Rodgers (KCDHH)  
Tony Cotto  
Joseph Fawns

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**CALL TO ORDER**

Kenya McPheeters called the meeting to order at 10:05a.m.

**MINUTES**

A motion was made by Nina Coyer to approve the minutes of the September 5, 2019 meeting. Motion, seconded by Donna Lawlor, carried.

**NEW BUSINESS**

The Board chose to handle Board conduct discussion and ethics first during the meeting. The Board wanted to allow Tammy Parks to explain her side of the situation/complaints and to make sure ethical obligations, as a board member, were being met. At this time open discussion took place among the members. Kenya McPheeters clarified to Tammy Parks that the Board needed to be informed of her intent if the situation should arise once more.

Joseph Fawns stood up and introduced himself and explained his part in the legislation process and role at the Cabinet before excusing himself for another meeting. Mr. Fawns' business cards were distributed to board members.

The Board started the regulation dialog by stating they wanted a way to regulate the out of state interpreters that come in by making sure the 20 day rule is being followed. It was then an open

discussion. Tony Cotto stated that regulations are to clarify how to get, how to keep, and how to lose a license to the public. Nina Coyer & Kelli Sanchez both stated it needs to be simplified for consumers.

The Board, along with the guidance of Tony Cotto and Carson Kerr, began a review and revision of the Kentucky Administrative Regulations for the Kentucky Board of Interpreters for the Deaf and Hard of Hearing. They proposed the following revisions:

**39.020-** Repeal since it is already stated in Kentucky Statute 309.306 (3)

**39.030- Section 1:** Put military spouse 30 day rule in this section. Keep application, fee, and proof of current/good standing of national certification. Remove background question and social security number on application. Possibly adding a question of any complaint/disciplinary action on license here or from other states. Strike reciprocity

Section 2: 2(A) Add email notification. 2(B) 1 year from notification of denial to appeal.

**39:040-** Eliminate late fee for temps and leniency. Re-instatement fee \$125.00. Make check box on application and integrate re-instatement and full license applications.

**39:050- Section 3:** Add military. (2) Strike proof and replace with supporting documentation.

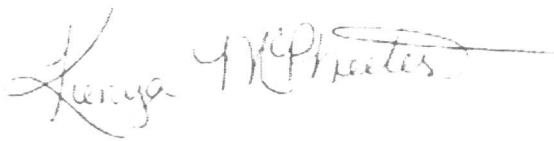
A motion was made by Donna Lawlor to schedule another special meeting for September 17, 2019 at 8:30am to noon, with no lunch provided, to continue regulations review and revision. Motion, seconded by Nina Coyer, carried.

#### **TRAVEL AND PER DIEM**

Motion was made by Donna Lawlor to approve travel for September 12, 2019. Motion, seconded by Connie Meck, carried.

#### **ADJOURN**

Motion was made by Nina Coyer to adjourn the meeting at 1:40p.m. Motion, seconded by Donna Lawlor, carried.



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Kenya McPheeters, Chair

**NEXT BOARD MEETING: SEPTEMBER 17, 2019**

**NEXT REGULAR BOARD MEETING: DECEMBER 5, 2019**